

SJMB Board Meeting Minutes
June 22, 2015

Opening

Jack Bois, Member at Large, called the monthly meeting of the San Jose Metropolitan Band Board of Directors to order at 6:32 p.m. on Monday, June 22, 2015. The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

2014-2015	
Dave Brown, President	x Erika Garmers, MAL
x Kent Thomas, Treasurer	x Jack Bois, MAL
x Tami Bois, Secretary	Theresa Pelkey, MAL
x Greg Bergantz, Musical Director	x Katie McKee, MAL
April Hixson-Goldsmith, Librarian	x David Thompson, MAL

Approval of Minutes

Erika moved to accept the May minutes as submitted. Katie seconded the motion, and the motion carried.

Treasurer's Report

1. Electronic copies of the Treasurer's Report and Annual Budget are filed in the "Drive" section of the Board's Google Mail account. See these reports for our bank balances, etc.
2. Kent reported the following: He has ordered new shirts and hats. We are in good shape in regard to the budget. He still hasn't heard from Adrian from McAfee regarding our Spring concert date due to their construction project. We need to start publicity for the October concert within two weeks. He received the Memorial Day gig payment. April cancelled the folders order because they were no longer available.
3. Kent has completed further planning actions for the Canadian Brass concert (see hard copy report). Greg asked whether Goldstar would be good advertising, even without a discounted ticket. Kent said that he didn't think so. Greg stated we probably wouldn't need a piano. Kent reported that we have already paid 17.4% of the cost of the concert. He did a Canadian Brass ticket price survey to ascertain what they have been charging for other recent performances. We are on track with our pricing. Kent presented three options for ticketing. (See hard copy). Kent is recommending option #2. Kent moved that we accept option #2, using assigned seating with prices of \$55, \$50, and \$45 per the recommended seat map and that all tickets will be sold via VBO. David seconded the motion, and the motion carried. It was also stated that we will need to double the number of volunteer ushers. Kent reported he has built the seat map at VBO. It was agreed by general consent that there will be no overlap in ticket sales for the October and January concerts
5. Erika moved to accept the Treasurer's Report as submitted. Tami seconded the motion, and the motion carried.

Old Business

1. We received a comp photo as well as a purchased one from the Golden Gate Band Festival.
2. The Secretary's job description is done, as requested by the President, and has been submitted to him and the incoming Secretary. Kent will work on a task list for the Treasurer's job description. It was agreed that the Treasurer's job description should be separate from the concert planner's job description.
3. We will ask Dave about the previously mentioned question regarding thank-you letters.
4. After discussion, it was agreed by general consent to destroy all of the hard copy minutes documents that Tami had saved because they are stored electronically.

New Business

1. The Help One Child concert is December 19, 2015.
2. Kent stated that we need a theme for the October 11 concert. Greg has a good idea of what the program will be. He will give a concert title to Kent within the next couple of weeks.
3. The Fourth of July parade music is set. It was noted that the people in charge of the parade need the information on our truck driver. Dave emailed that the bales this year will be hay instead of straw. They are 40% heavier so we will need more people on the lifting crew.

Closing

Erika moved to adjourn the meeting at 7:15 p.m. Katie seconded the motion, and the motion carried.