

SJMB Board Meeting Minutes

January, 18, 2016

Opening

The monthly meeting of the San Jose Metropolitan Band Board of Directors was called to order on Monday, January 18, 2015, at 6:29 p.m., by David Brown.
The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

Attendees

2015-2016 Board Membership

X	Dave Brown, President	X	Jack Bois, MAL
X	Kent Thomas, Treasurer	X	Theresa Pelkey, MAL
X	Erika Garmers, Secretary	X	Katie McKee, MAL
X	Greg Bergantz, Musical Director	X	David Thompson, MAL
X	Dionne Clabaugh, Marketing Director/Concerts		Sarah Thornton, MAL
	April Hixson-Goldsmith, Librarian		

Also in attendance: Tami Bois

Approval of Minutes dated December 7, 2015.

Changes: NONE

Motion made by: David Brown

Second: Kent Thomas

Motion to accept minutes as submitted carried.

Treasurer's Report

1. Electronic copies of the Treasurer's Report and Annual Budget are filed in the "Drive" section of the Board's Google Mail account. See these reports for our bank balances, etc.

2. Kent reported the following:

2015 Calendar Year End Report

* Bottom line – we show a profit at the end of 2015, that will be spent in 2016 for Canadian Brass.

* Concert Income higher than expected, Member Donations were below budget. However, company matching doesn't come in until 2016.

Budget Assumptions Report

* Proposed selling through VBO exclusively for future concerts.

- Is this a problem for sellers that sell to multiple people, and can we accommodate their preferred style of selling? Kent will talk with specific members regarding any issues there may be.

* Dave Brown will not have to pay for an Obi Studios Ad, because Obi is where we rehearse.

* Revise: Up the expense for pizza party to \$250

* Dave suggested we defer discussion of what to do with the current year end high bank balance, since we are a Non-Profit.

- It is not an ongoing issue, since the IRS NonProfit limit is \$50,000, and this report is for calendar year, not fiscal year, which is used for tax reporting.

Motion to approve All Ticket Sales through VBO

Motion by David Brown, 2nd David Thompson – motion carried.

Approval of Treasurer's Reports

Budget Assumptions Report:

Changes:

Expenses: 1st bullet, March date should be 2016, not 2015

Sectionals: Add wording under "Assumptions" for director pay for sectionals for May 2016 concert (NOTE: \$\$ already accounted for in the budget, just need the wording changed)

Obi Lease: Date should be 2016, not 2015

Increase budget to \$250 for Pizza Party

Motion made by: Jack Bois. 2nd Katie McKee. Motion to accept Budget Assumptions as amended carried.

CY 2015 Financial Report & 1/18/16 Treasurer Report:

Changes: None

Motion made by Jack Bois: 2nd David Thompson . Motion to accept the Treasurer's Report as submitted carried.

Approve Lease of OBI Studios

Motion Made by Jack Bois to Approve Lease of OBI Studios as noted in the Budget Report that was approved above.

Concert Report

Super Brass

All action items on schedule

Drivers & Volunteers are set

Kent to ask if anyone has tickets that they aren't going to use, since we are sold out.

May 7th Concert Report

Need a Theme: Suggestions were voted on and theme chosen: GREAT LOVE THEMES

Dionne to work with Kent on setting up VBO, and will take over concert production for this concert.

Other Action Items

Old Business

No Action Items carried forward from December meeting.

New Business

1. Theresa Pelkey said she was willing talk to band members about United Way matching donations.
2. ACB "Find –a – Band" Information needed by April 15th, for directory. Decision was made to participate in this directory. Dionne will respond to the request.
3. Dave Brown filling out ACB paperwork and will submit with Secretary.

Closing

Motion to adjourn made at 7:29 p.m. by Dave Brown

Minutes recorded by Erika Garmers