

## SJMB Board Meeting Minutes

April 20, 2015

### Opening

Dave Brown, President, called the monthly meeting of the San Jose Metropolitan Band Board of Directors to order at 6:36 p.m. on Monday, April 20, 2015. The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

<b>2014-2015</b>	
x Dave Brown, President	x Erika Garmers, MAL
x Kent Thomas, Treasurer	x Jack Bois, MAL
x Tami Bois, Secretary	x Theresa Pelkey, MAL
x Greg Bergantz, Musical Director	x Katie McKee, MAL
April Hixson-Goldsmith, Librarian	x David Thompson, MAL

### Approval of Minutes

David moved to approve the March minutes as submitted. Katie seconded the motion, and the motion carried.

### Treasurer's Report

1. Electronic copies of the Treasurer's Report and Annual Budget are filed in the "Drive" section of the Board's Google Mail account. See these reports for our bank balances, etc.
2. Kent reported the following: the Morgan Hill Fourth of July Parade application has been submitted. Dave is working on getting a truck driver. He has contacted him and is waiting for an acknowledgment. Kent needs to notify the parade officials regarding whether we are sending anyone to the awards ceremony. It was agreed by general consent that, if they are handing out the check, we should send someone. David volunteered to attend and pick up the check and trophy. The Golden Gate Band Festival application process is complete and we are good to go. Greg submitted the playlist today. The lease for our rehearsal space has been paid for the year. The financial report is complete for the Winds of Spring Concert (see the report filed in Google Drive). Theresa will announce tonight that Bob was the winner of the ticket sales contest. Kent gave him a check. We are doing quite well on the budget. We are on track. April still hasn't gotten the ordered folders. We made \$477.00 on the last concert. VBO put the seat map of the venue into their system today for the upcoming concert. Kent asked Joe if he could move his sound equipment to the back of the venue because it takes up four seats. Joe thought Kent made the decision to do this which isn't the case. It was an inquiry. Kent will work with Joe on this. Kent needs a theme and title for the October concert by June 22.

### Old Business

1. It was confirmed that the Board previously agreed that ordering new chairs is fine when they are needed.
2. Greg has started working on purging the library.

### New Business

1. Dave asked the Board if the number of performances that we are doing is agreeable. We could ask the membership, but the Board thinks that we are doing enough.
2. Greg has been going through some old Band paperwork and found an old certificate of recognition from the US Navy. He also found a 1991 list of things that the Band was doing/working on. Things look very much the same. He thought this was interesting. All agreed.
3. Because Tami will be ending her almost ten year term as Secretary in July, she needs to know how long to keep hard copy minutes (from the days before typed notes) and other hard copy documents before she passes things on to the next Secretary. Theresa offered to do some research on this and she will report back to the Board.
4. Next year's Board: As chair of the Nominating Committee, Tami talked about the election that is coming up in June. She needs to know who is planning on running again by the May Board meeting. David stated that job descriptions would be helpful. Kent reported that he will "phase out" of serving on the Board after

next year. He stated that we will need a succession plan in light of the fact that his duties are so numerous and involved. Tami encouraged Board members to tap Band members who might be interested in serving.

5. Theresa reported that she has some file cabinets to donate for the music library if they are needed. The consensus was that they are not needed, but the offer is much appreciated. Theresa has \$250.00 for volunteer hours from her employer, Cargill.

6. Dave reported that the Silicon Valley Arts Council is on Facebook and he wondered about that as a source of advertising. Tami has data on an ad that she bought on Facebook for our last concert which we can look at for the future. After discussion, it was agreed that Erika will explain our viewpoint regarding Facebook to Dave to pass along. Dave received an inquiry regarding whether the Band would be interested in performing Animaniacs Live. Greg will take a look at the music.

7. Greg reported that he has an oboe player for next two concerts. Katie knows someone too. We still need someone for the October concert.

### **Closing**

Tami moved to adjourn the meeting at 7:22 p.m. Erika seconded the motion, and the motion carried.