

## SJMB Board Meeting Minutes

September 18, 2017

### Opening

The monthly meeting of the San Jose Metropolitan Band Board of Directors was called to order on Monday, September 18th, 2017 at 6:38pm by Becky Rambow Bishop.

The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

### Attendees

X	Greg Bergantz, Musical Director	X	Kay Saito Shafi, MAL (absent)
X	Becky Rambow Bishop, President	X	Ron May-Pumphrey, MAL
X	Erika Garmers, Treasurer	X	Randy Adams, MAL
X	Jessica McCormick, Secretary	X	Dave Brown, MAL
X	Jack Bois, MAL (absent)	X	Dave Luetger, MAL

Mark Bishop (webmaster) in attendance.

Ron motions to accept August minutes.

Erika Seconds.

Passed.

Treasurer's report:

SVAC has not received check

Sent financial information and IRS info to Ron

Need a letter that says we are a 501c?

One may be requested from the IRS by calling 877 829 5500.

Action item request by Dave: Erika to call and request letter.

Ron motions to accept.

Dave Luetger seconds

Passed.

### Old business:

Almaden Valley Rotary grant:

Ron has everything printed and ready to send.

\$1,950 requested to perform a free concert at Happy Hollow Zoo, Kelly Park Amphitheater, summer 2018. Includes on-going operating expenses for hall rental, Tammy and Greg, and equipment transportation.

Ask for grant for float items?

- \$48k in balance, so possibly no.

Remember to include Almaden Valley Rotary in program.

Social media discussion:

Keep focus of twitter/facebook/instagram/etc on music.

Greg: Expand list of links on website to include other performance groups of band members.

## **Concert Productions:**

Tickets through Virtual Box Office ([vbotickets.com](http://vbotickets.com)).

Dave to buy tickets to make sure the sales system works; Erika to make sure it goes through.

Working on graphics.

- sizing for invitations, flyers, posters (16x20, 8x10)
- "Celebrate with the music of" instead of "celebrate with"
- Dave Luetger says ready in next day or two

Band to pay fees for ticket processing.

VBO has new chip-reader for \$300; Dave Brown to inquire about hardware

Party is separate from concert; invitations are separate

Bringing our own chairs, stands, and tables for concert

Dave Luetger: request dedicated volunteers to help move chairs and stands.

Party start time - no sooner than 5:30?

Final decision TBD

We have the facility until 8pm

If we want to serve wine, we need a dedicated bartender to pour wine and check ID; we need San Jose police officers (\$55/hour, up to \$80/hour)

Does the band cover police expenses, or are they covered by the Mexican Heritage Plaza?

Serving alcohol could cost around \$700

Board decision: no alcohol

Hiring caterer for hors d'oeuvres; janitorial services to clean up our mess

No bake sale.

## **Speakers:**

Dave Brown checked with Mexican Heritage Plaza; couple people in the community that may fit the bill; the plaza is available that day for speakers; Dave Brown sees theater manager tomorrow

Ron received suggestion to contact San Jose Chamber Orchestra; checking with other groups

Marketing:

Randy contacted Omar Torres community relations representative for council district 5 to see if we can get our concert in their newsletter; awaiting response.

Jessica sending press-release requests.

In a couple weeks, talk about how many tickets we want to put on GoldStar.

## **March Concert**

March 25th hold for concert at Mexican Heritage Plaza

McAfee in disarray since previous manager departed and haven't named a new one, yet; not taking requests until October 2nd.

Mission City is filled.

MHP is twice as expensive as McAfee for the same size venue

Becky suggests wait to see if we get MHP or McAfee; if MHP tells confirms before October 2nd, we lock in MHP

Alternative venue: Campbell Heritage, Performing Arts Center at De Anza, West Valley Performing Arts Center, junior colleges, high schools

Dave Brown added SJMB to TechSoup, a resource that “connects nonprofits, foundations, and libraries with tech products, services, and learning resources”.

Rock & Roll marathon looking to add 3 bands to play at Grant Elementary school October 8th.

- worth considering
- maybe next year

7:31pm

Greg motions for meeting

Ron