

SJMB Board Meeting Minutes

September 19, 2016

Opening

The monthly meeting of the San Jose Metropolitan Band Board of Directors was called to order on Monday, September 19, 2016, at 6:32pm by David Brown.

The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

Attendees

2015-2016 Board Membership

X	Greg Bergantz, Musical Director	X	Jack Bois, MAL
X	Dave Brown, President	X	Theresa Pelkey, MAL
X	Becky Rambow Bishop, Vice President	X	Katie McKee, MAL
X	Erika Garmers, Treasurer		Kay Saito Shafi, MAL
X	Monika Ryser, Secretary		
X	Kent Thomas, Marketing Director		

Approval of minutes dated August 15, 2016.

Changes: add Tami Bois to "also in attendance", correct spelling McAfee

Motion made by: Erika Gamers

Second: Jack Bois

Motion to accept minutes as submitted carried

Treasurer's Report

Electronic copies of the Treasurer's Report and Annual Budget are filed in the "Drive" section of the Board's Google Mail account. See reports for bank balances etc.

Donation of \$5000 for paying rent has been received from Dave Brown. Intel has received the paperwork to match the \$5000 donation and the company will also be matching volunteer hours. We received a few other member donations already. Monika has created a letter for the membership to ask for donations. She will add a fundraising goal of \$5500 and also add a note to ask for matching grants.

New Business

We received an Almaden Valley Rotary Club Grant notification. Theresa will take care of writing the grant application.

SV Creates is offering grants for "donor development". Dave will work on this grant application.

Concerns came up about password and username accessibility. It was agreed that the secretary should maintain a list of all passwords and usernames the band uses.

Concert Report

October 22, 2016 concert, "Music to Die For"

103 tickets have been sold. Goldstar is up and running and we sold 7 tickets so far. The orchestra pit at Mission City is fixed. Kent and Jack will be getting together and discuss how to organize printing tickets at the door. Kent is thinking of purchasing or borrowing a printer. Katie has already organized props and will donate the coffee. Kent will call Music village. Monika will organize the cookie sale. We will need to rent a truck for this concert since we need a lot of percussion equipment. Mike will be driving Dave's truck. Erika will ask the band tonight for someone to rent and drive another truck.

Other Items

Becky will be chairing then next board meeting, Dave will be out of town.

We will not have rehearsal on the Monday after the concert and on October 31, Halloween. Our regular board meeting will be October 17 and we will have another meeting on October 24 to discuss long term goals for the band. Becky will organize the food.

The question came up if Silicon Arts Coalition has insurance for their members and who is covered under the insurance. What if something would happen to a volunteer who is not a member of the band? Dave will contact our insurance agent Jeff Rosen and ask about coverage.

Closing

Motion to adjourn made at 7:16 pm

Minutes recorded

by Monika Ryser