

SJMB Board Meeting Minutes

January 16, 2017

Opening

The monthly meeting of the San Jose Metropolitan Band Board of Directors was called to order on Monday, January 16, 2017 at 6:34pm by Dave Brown.

The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

Attendees

2016-2017 Board Membership

X	Greg Bergantz, Musical Director		Jack Bois, MAL
X	Dave Brown, President		Theresa Pelkey, MAL
X	Becky Rambow Bishop, Vice President	X	Katie McKee, MAL
X	Erika Garmers, Treasurer	X	Kay Saito Shafi, MAL
X	Monika Ryser, Secretary		
X	Kent Thomas, Marketing Director		

Also in attendance Mark Bishop

Approval of minutes dated November 21, 2016.

Motion made by: Becky

Second: Katie

Motion to accept minutes carried

Treasurer's Report

Electronic copies of the Treasurer's Report and Annual Budget are filed in the "Drive" section of the Board's Google Mail account. See reports for bank balances etc.

Member donations: we are up to 93% of the goal. Intel is matching donations when employees are retired. They had a special donation event 2 for 1 which was usually not applicable for retirees but this time it was. Dave says that we have to be careful as a non-profit to not depend on one single donor too much. Dave suggests to maybe investing into risers with the extra money coming in. Joe has let us know that the matching grant for his donation can be expected soon.

Budget planning: Polo shirts, hats, we have a good inventory and might not need to buy anything. Adding \$100 under office; we will need a laser printer for printing tickets.

Motion to accept the reports: Becky

Second: Monika

Concert Report

Eddie Daniels Concert

Kent made flyers and posters and posted some at Music Village. VBO setup is done. Tami sent out letters and emails to schools, groups of 10 get a 25% discount. Brookdale senior center might buy 14 seats. We will get McAfee one hour earlier to have enough time for setup. Percussion and ticket setup will start at 12:30, the band will be able to come in at 1:30pm. Starting in February we will also be adding Goldstar. Dave suggests posting a clip of the Paganini Metropolis on our website. This idea comes from a survey saying that millennials usually would like to know what to expect before they go to an event. We will need a volunteer to organize the clinic setup and lunch etc.

Old Business

We will meet at a practice after the Eddie Daniels concert and have a meeting with all the section leaders discussing their job description.

New Business

Dave has had a look at the Heritage Plaza. There is an 8 hours minimum rent for \$2000. It is more expensive than McAfee and about the same size. We will have to hire their ushers (about \$400-800). There are two large parking lots. The loading dock is great. Dave suggests putting down \$1000 for the Mexican Heritage Plaza. We will have a Latin themed concert.

Becky makes a motion to change the fiscal year to the calendar year. The motion passes.

Dave has been contacted by the TV station channel 14, local access. Dave will be talking to the people of the station and inviting them to one of the next Board meetings.

We could embed the VBO into our website so you do not get redirected to another website. We are thinking of commission a piece for the 50th anniversary and trying to get a grant from the Hewlett foundation.

Closing

Motion to adjourn made at 7: 25 pm

Minutes recorded

by Monika Ryser