

SJMB Board Meeting Minutes

January 5, 2015

Opening

Dave Brown, President, called the monthly meeting of the San Jose Metropolitan Band Board of Directors to order at 6:32 p.m. on Monday, January 5, 2015. The meeting was held at Obi Studio, 320 Piercy Road, San Jose, CA.

2014-2015	
x Dave Brown, President	x Erika Garmers, MAL
x Kent Thomas, Treasurer	x Jack Bois, MAL
x Tami Bois, Secretary	x Theresa Pelkey, MAL
x Greg Bergantz, Musical Director	Katie McKee, MAL
April Hixson-Goldsmith, Librarian	x David Thompson, MAL

Approval of Minutes/Secretary's Report

1. Jack moved to approve the November minutes as submitted. David seconded the motion, and the motion carried.
2. The thank-you letter for the recent \$500.00 grant from the Almaden Rotary is ready for Dave's signature and will be mailed this week.
3. An email was received from a Band member regarding pre-concert etiquette. The concern was loud, sometimes distasteful, playing on the stage. After discussion, it was agreed to speak to Greg regarding the possibility of giving the Band some instruction on this prior to the next concert: on stage warming up should be limited to light playing.
4. As a result of the discussion regarding pre-concert etiquette, a discussion took place regarding the possibility of creating a Band Member's Handbook. David will revisit this idea and present something to the Board.
5. Dave will provide Tami a spreadsheet of the pieces performed in 2014 prior to the deadline on January 31 for submission to ACB for our ASCAP/BMI license.

Treasurer's Report

1. Electronic copies of the Treasurer's Report, including the Annual Report for 2014 and the 2015 Budget, are filed in the "Drive" section of the Board's Google Mail account. See these reports for our bank balances, etc.
2. Annual Report for 2014: Our profit for the year was \$2248.24. We did well. Kent was a bit disappointed by the member donations. We fell short of our goal, but the average donation was \$96.00.
3. The 2015 budget includes a raise for Greg of \$10.00/hour. This was discussed, voted on, and approved electronically, via email, prior to the Board meeting.
4. Jack moved to approve the 2015 Budget as submitted. David seconded the motion, and the motion carried.
5. Erika moved to approve the 2014 Financial Report as submitted. Jack seconded the motion, and the motion carried.

Old Business

1. Kent reported that we still need a contract from the Canadian Brass.

New Business

1. Kent and Greg will collaborate regarding prioritizing concert date requests to venues for upcoming concerts.
2. March 8 concert with guest artist Deborah Pittman: Deborah will need a rental car. Her fee is \$1000.00. We will be using scannable tickets from now on. Kent will put an ad in the Metro as a test case for use in the future. He reported that the budget does include funds for ticket sales prizes. To date 14 adult, 46 comps, and 18 Senior tickets have been sold, for a total of 78. We will do Goldstar. Kent suggested we offer 150 half price tickets six weeks out. This was agreed to by general consent. Theresa inquired about the possibility of some Spring decorations for the venue. Theresa will talk to Katie regarding putting

something together. There will be no photo booth this time due to lack of space. Dave will put an ad in the Silicon Valley Arts Coalition publications. Dave reported that Ed Lacina also suggested we get ads in the local glossy magazines as well. Theresa will send Dave a blurb. We already have an ad on our ticketing website. Deborah Pittman does not have a website. The question was raised as to whether we are doing video or photography for this concert. Kent will ask his daughter to take photos. Kent will do a picture video if his daughter takes the photos. Carolyn or Mike will do the video editing. Dave will talk to Carolyn. After discussion, it was agreed that we ask Deborah Pittman to do a clinic. Greg will talk to Deborah. Greg will look into whether to pay her for the clinic. There will be a dress rehearsal, probably on Saturday morning, and the clinic will be held after. Dave will find out who to contact regarding inviting San Jose State journalism students who might get credit for reviewing our concert.

3. The next Board meeting will take place on January 19.

Closing

Tami moved to adjourn the meeting at 7:30 p.m. Jack seconded the motion, and the motion carried.